

Po Leung Kuk Lee Shing Pik College

Plan on Use of Capacity Enhancement Grant for the academic year 2018/2019

Major area of Concern	Strategies/ Tasks	Benefits anticipated	Time Scale	Resources required	Success Criteria	Method(s) of Evaluation	Teacher-in-charge
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Task Area: Curriculum Development

1. Leadership Training Program	Junior Leadership Training Programme: a. Adventure- based Camp for aspiring student- leaders b. Leadership workshops for committees' aspiring student- leaders	The leadership skills of the participants can be enhanced.	March to April	\$29,800	a. Over 85% of participants indicate that the workshops and camp enhance their leadership abilities and skills b. Over 85% of participants are satisfied with the performance of the service provider.	Questionnaire survey on the effectiveness of students' learning outcomes and performance of the service provider.	Coordinator of Co-curricular Activity Committee (Ms Mok M. Y.)
2. Prefect Camp Teamwork-based Camp for prefects	2 Days 1 Night Camp: Seeking quotation from service provider In-camp supervision	The leadership skills and self-confidence of the participants can be enhanced.	November-December	\$15,000	a. Over 80% of participants indicate that the prefect camp enhance their leadership abilities and self-confidence b. Over 80% of participants are satisfied with the performance of the service provider.	Questionnaire survey on the effectiveness of students' learning outcomes and performance of the service provider.	Head of Discipline Committee (Mr. Cheng W. M.)

Major area of Concern	Strategies/ Tasks	Benefits anticipated	Time Scale	Resources required	Success Criteria	Method(s) of Evaluation	Teacher-in-charge
3. Relieve teacher workload so as to enhance the effectiveness of teaching and learning	Employ one Audio & Visual (AV) Technician	<ul style="list-style-type: none"> • Providing more effective AV support to school activities, Campus TV, social media platform and equipment inventory control • Enhancing the quality of school functions • Providing student training to shoot and edit films 	Whole school year	\$226,800 (including MPF)	Over 85% of the teachers from the General Affairs Committee are satisfied with the performance and support given by the AV Technical Coordinator.	Collection of feedback from teachers and related colleagues	Head of General Affairs Committee (Mr. Ho L. S.) and Teacher-in-charge of Audio-Visual (Mr. Fong K. L.)

Task Area: Students' language proficiency

S1 Language Across Curriculum (LAC) Day Camp	Service provide to launch a 3-day Day Camp for students to have revision on knowledge gained in different subjects and create a performance to showcase the learning outcomes.	Providing an immersion programme for S1 students to enhance their English through cross-curricular activities.	June to July	\$45,000	<ul style="list-style-type: none"> a. Over 85% of participants are satisfied with the performance of the service provider. b. Over 85% of participants indicate that the camp / training helps improve their oral proficiency and apply cross-curricular knowledge and skills. c. Participants with at least 85% of attendance rate shown in the record of learning. 	<ul style="list-style-type: none"> a. Collection of feedback from participants. b. Collection of data on the attendance of participants 	Subject Heads of English Department (Ms Cheng T. T. and Ms Koo S. P.)
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Task Area: Diverse and special learning needs of students

1. After-school tutorial classes for Form One students	Employ part-time homework guidance tutors, each teaching a small group of Form One students.	Providing support to Form One students with learning difficulties.	Second Term	\$30,000 (including MPF)	<ul style="list-style-type: none"> a. Over 85% of Form One teachers involved in this activity are satisfied with the performance of the tutors. b. Participants with at least 85% of attendance rate shown in the record of learning. 	<ul style="list-style-type: none"> a. Collection of feedback from teachers and students. b. Collection of data on the attendance of participants 	Vice-Principal (Ms Lo P. S.)
2. Group Discussion Training for students	<ul style="list-style-type: none"> a. Employ 12 tutors, each teaching a small group of students in each training session on Saturdays or after school. Each session is divided into 3 parts: brainstorming, discussion and feedback. b. A 45-60-minute session for all students. 	Equipping junior secondary students with the basic skills of discussion and senior form students with higher level of discussion skills.	Whole year	\$40,635 (including MPF)	<ul style="list-style-type: none"> a. Over 85% of teachers who are involved in this activity are satisfied with the performance of the tutors. b. Over 85% of participants reflect that the training is useful to them. c. Participants with at least 85% of attendance rate shown in the record of learning. 	<ul style="list-style-type: none"> a. Collection of feedback from teachers and students. b. Collection of data on the attendance of participants. 	Subject of Chinese Department (Ms Yu W. M.)

Major area of Concern	Strategies/ Tasks	Benefits anticipated	Time Scale	Resources required	Success Criteria	Method(s) of Evaluation	Teacher-in-charge
3. Activity Instructors	a. Employ part-time instructors to allow more varieties of choices for students in after-school programmes. b. Teachers' team-teach with the instructors to gain expertise in selected areas of concern.	a. All students in after-school programmes and school teams can have more exposure to different varieties of activities in school. b. Both teachers and students are able to enhance their skills in relation to the unique activities offered by the instructors.	Whole year	\$235,000 (reserved, with donations from an old student)	a. Over 85% of participants indicate that they are interested in the activities. b. Over 85% of participants indicate that the tutors/instructors help improve their skills required for the activity.	Collection of feedback from participants.	Coordinator of Co-curricular Activity Committee (Ms Mok M. Y.)

Total amount for this plan: \$622,235.00

Balance B/F 2017/2018: \$0

Total estimated grant to be received from EDB for 2018/2019: \$613,766.00

Total estimated expenditure 2018/2019: \$622,235.00

Estimated deficit: \$8,469

Name of Principal: FUNG Nga Sze, Agnes

Signature: _____

Date: 27th August, 2018