

Po Leung Kuk Lee Shing Pik College

Plan on Use of Capacity Enhancement Grant for the academic year 2021/2022

Major area of Concern	Strategies/ Tasks	Benefits anticipated	Time Scale	Resources required	Success Criteria	Method(s) of Evaluation	Teacher-in-charge
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Task Area: Curriculum Development

1. Relieve teacher workload so as to enhance the effectiveness of teaching and learning	Employ one Audio & Visual (AV) Program Manager	<ul style="list-style-type: none"> • Providing more effective AV support to school activities, Campus TV, social media platform and equipment inventory control • Enhancing the quality of school functions • Providing student training to shoot and edit films 	Whole school year	\$358,314 -(including MPF)	Over 85% of the teachers are satisfied with the performance and support given by the AV Technical Coordinator.	Questionnaire survey from teachers and related colleagues	Teacher-in-charge of Audio-Visual (Mr. Yuen K. S.)
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Task Area: Students' language proficiency

1. 3-Day S1 English Day Camp	<p>a. Making several quotations from qualified service providers and comparing their instructors' qualifications, covered items, varieties of teaching strategies and assessment methods.</p> <p>b. Monitoring of the service throughout the whole teaching process.</p> <p>c. Teacher-in-charge supports logistics and gives advice on level and contents of course materials.</p>	Providing an immersion programme for S1 students to enhance their English through cross-curricular activities.	June to July	\$60,000	<p>a. Over 85% of participants are satisfied with the performance of the service provider.</p> <p>b. Over 85% of participants indicate that the camp / training helps improve their oral proficiency and apply cross-curricular knowledge and skills.</p> <p>c. Participants with at least 85% of attendance rate shown in the record of learning.</p>	Questionnaire survey from teachers and related colleagues	Subject Panel Heads of English Department (Ms Ip K. Y.)
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Task Area: Diverse and special learning needs of students

1. Group Discussion Training for students	<p>a. Employ 12 tutors, each teaching a small group of students in each training session on Saturdays or after school. Each session is divided</p>	Equipping junior secondary students with the basic skills of discussion and senior form students with higher level of discussion skills.	Whole year	\$40,635 –(including MPF)	<p>a. Over 85% of teachers involved in this activity are satisfied with the performance of the tutors.</p> <p>b. Over 85% of participants reflect that the training is useful to them.</p>	Questionnaire survey from teachers and related colleagues	Subject Panel of Chinese Department (Ms Cheng S. M.)
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	<p>into 3 parts: brainstorming, discussion and feedback.</p> <p>b. A 45-60-minute session for all students.</p>				c. Participants with at least 85% of attendance rate shown in the record of learning.		
2. Guidance for Visual Arts (VA) SBA	<p>a. Employ a tutor and teach a small group of students in each training session after school. Each session is divided into 3 parts: brainstorming, discussion and feedback.</p> <p>b. A 45-60-minute session for all students.</p>	Equipping senior form VA students with higher level of discussion skills.	Whole year	\$10,000 –(including MPF)	<p>a. Over 85% of teachers involved in this activity are satisfied with the performance of the tutors.</p> <p>b. Over 85% of participants reflect that the training is useful to them.</p> <p>c. Participants with at least 85% of attendance rate shown in the record of learning.</p>	Questionnaire survey from teachers	Subject Panel of Visual Arts (Ms Siu C. N.)
3. Activity instructors for extra-curricular activities	Employ 5 instructors, each responsible for one CCA club, uniform group or school team, providing training sessions on Saturday or after school.	Providing different opportunities for students in joining extra-curricular activities	Whole year	\$100,000 (including MPF)	<p>a. Over 85% of teachers involved in this activity are satisfied with the performance of the instructors.</p> <p>b. Over 85% of teachers involved in these activities are satisfied with the performance of the instructors.</p> <p>c. Participants with at least 85% of attendance rate shown in the record of learning.</p>	Questionnaire survey from teachers	Head of Cross-Curricular Activities Committee (Ms Mok M. Y.)

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Balance B/F 2020/2021: \$0.00
 Total estimated income 2021/2022: \$638,461.00
 Total estimated expenditure 2021/2022: \$568,949.00
 Estimated surplus: \$69,512.00 (surplus transferred to the balance of EOEBG)
 Balance C/F \$0.00

Name of Principal: Fung Nga Sze, Agnes

Signature: 

Date: 27th September, 2021